

**Plan Modifications**  
**Cost Plan**  
**January 1, 2004 through December 31, 2005**

**Please print or type in all spaces.**

W-2 Agency Name
W-2 Geographic Area(s)

Instructions:

Please complete the tables below for both the additional funding requested and for the new level of total W-2 base contract funding. Completion of the Request for Additional Funding chart and New Total Base Contract Cost Plan is required to document your agency's ability to complete the Contract Period within its allocated funding. **Complete these tables after you have completed the Program and Targeted Outcome Responses, as those sections provide data for these tables.**

- a) Personnel – Identify all projected costs associated with W-2 agency employees' salary and fringe benefits (except as identified under Administrative) related to delivery of services for W-2 and related programs.
  - Breakout employee salaries and fringe benefits to be spent on Central Office Reporting (COrE) system program codes 2002–Work Activities and 2005-Post Employment Services
  
- b) Operational Expenses – Identify projected costs that are necessary for the operation and delivery of services for W-2 and related programs.
  - Breakout non-personnel and non-administrative spending by COrE program code: 2002-Work Activities, 2003-Education, 2005-Post Employment Services and 2015-Transportation.
  
- c) Subcontracts – Identify projected costs allocated for delivery of W-2 and related program services by all third party subcontractors.
  - Breakout expected subcontract spending by COrE program code: 2002-Work Activities, 2003-Education, 2005-Post Employment Services and 2015-Transportation.
  
- d) Administrative – Enter projected costs which are necessary for administrative oversight of W-2 and related programs and are not directly related to delivery of services for W-2 and related programs. This includes costs associated with Agency Management Support and Overhead (AMSO) that are allocated to W-2 and related programs and other costs. Eligibility is an Administrative cost.
  
- e) Other - Identify projected costs not otherwise identified in a) through d) for W-2 and related programs and specify the type of cost.
  
- f) Benefits – Identify the agency's projected cash payment benefit costs associated with W-2 T, CSJ, Trial Jobs and Custodial Parent of an Infant cases both in total and by category as determined for Response Item Section 3.
  
- g) Total for period 1/1/04 through 12/31/05 (2 years) - add lines (a) through (f).

**Plan Modifications**  
**Cost Plan cont.**  
January 1, 2004 through December 31, 2005

**Request for Additional Funding**

Note: The Key Areas column does not need to equal the Total Cost column because it is not inclusive of all cost areas; however it must indicate the amount of the total that will be spent in the key area.

Item	Key Areas	Total Cost
a) Total Services: Personnel (salary and fringe benefits)		\$
• 2002-Work Activities	\$	
• 2005-Post Employment Services	\$	
b) Total Services: Operational Expenses (e.g., participant services, space, travel, supplies)		\$
• 2002-Work Activities	\$	
• 2003-W-2 Education	\$	
• 2005-Post Employment Services	\$	
• 2015-Transportation	\$	
c) Total Subcontracts (excluding administrative costs)		\$
• 2002-Work Activities	\$	
• 2003-W-2 Education	\$	
• 2005-Post Employment Services	\$	
• 2015-Transportation	\$	
d) Administrative (including administrative costs for subcontracts) (all 8000 codes and/or direct administrative costs)		\$
e) Other (specify):		\$
f) Benefits (CSJs, W-2 T, Trial Jobs, Custodial Parent of an Infant) (See Section 3 Response Item)		\$
• CSJ	\$	
• W-2T	\$	
• Trial Jobs	\$	
• Custodial Parent of an Infant	\$	
g) <b>TOTAL</b>		\$

**Plan Modifications**  
**Cost Plan cont.**  
January 1, 2004 through December 31, 2005

**New Total Base Contract Cost Plan**

Note: The Key Areas column does not need to equal the Total Cost column because it is not inclusive of all cost areas; however it must indicate the amount of the total that will be spent in the key area.

Item	Key Areas	Total Cost
a) Total Services: Personnel (salary and fringe benefits)		\$
• 2002-Work Activities	\$	
• 2005-Post Employment Services	\$	
b) Total Services: Operational Expenses (e.g., participant services, space, travel, supplies)		\$
• 2002-Work Activities	\$	
• 2003-W-2 Education	\$	
• 2005-Post Employment Services	\$	
• 2015-Transportation	\$	
c) Total Subcontracts (excluding administrative costs)		\$
• 2002-Work Activities	\$	
• 2003-W-2 Education	\$	
• 2005-Post Employment Services	\$	
• 2015-Transportation	\$	
d) Administrative (including administrative costs for subcontracts) (all 8000 codes and/or direct administrative costs)		\$
e) Other (specify):		\$
f) Benefits (CSJs, W-2 T, Trial Jobs, Custodial Parent of an Infant) (See Section 3 Response Item)		\$
• CSJ	\$	
• W-2T	\$	
• Trial Jobs	\$	
• Custodial Parent of an Infant	\$	
g) <b>TOTAL</b>		\$